

## INVITATION TO BID

City of Tualatin is accepting sealed proposals ("Bids") for the VICTORIA WOODS STAIRCASE PROJECT until 2:00 pm (local time), November 21, 2024, ("Bid Closing") at City of Tualatin City Offices, 18880 SW Martinazzi Ave., Tualatin, OR 97062. Richard Contreras, Contracts & Procurement Analyst, is the person designated to receive bids. Bids will not be received after such date and time.

Bids will be publicly opened and read aloud ("Bid Opening") immediately following the bid closing deadline at the City of Tualatin City Offices.

The First-Tier Subcontractor Disclosure form will be received at the location given for the receipt of the bid until 4:00 pm (local time) November 21, 2024. Instructions for providing the First-Tier Subcontractor Disclosure and the required disclosure form are included in the Contract Documents. The disclosure form shall be submitted no later than two working hours, including lunch hours, after the Bid Closing. **THE CITY WILL REJECT A BID IF THE BIDDER FAILS TO SUBMIT THE DISCLOSURE FORM WITH THIS INFORMATION BY THE STATED DEADLINE.**

**IDENTIFICATION OF PROJECT:** Major items of work consist of demolition and reconstruction of an existing staircase and handrails. Additional items include erosion control, tree protection and storm line installation.

Contract Documents, including plans and specifications, may be obtained and examined at the City's bid website <https://bids.tualatinoregon.gov/> by creating an account and joining the plan holders list.

*CONTRACT TIME: The Contractor shall begin Work within 30 days calendar days following the Notice to Proceed. Once the Contractor has commenced Work, the Contractor shall reach Substantial Completion of all work in this project by 90 calendar days and Final Completion by 120 calendar days after commencing work.*

**OTHER BID REQUIREMENTS:** No proposal for a construction contract shall be received or considered by the City unless the firm is registered with the Construction Contractors Board or is licensed by the State Landscape Contractors Board, as applicable, as specified in OAR 137- 049-0230.

Proposals must be made upon the Proposal form bound in the Contract Documents and must be accompanied by a certified check or proposal bond payable to the City of Tualatin (County of Washington, State of Oregon) in an amount not less than ten percent (10%) of the total amount of the bid.

This is a contract for a public work, subject to ORS 279C.800 to 279C.870 and prevailing wage is required. Contractor must comply fully with the provisions of ORS 279C.800 through 279C.870. Contractor and subcontractors shall pay the Oregon Bureau of Labor and Industries (BOLI) wages to workers. Wage rates may be found at the following website:

<https://www.oregon.gov/boli/employers/Pages/prevailing-wage-rates.aspx>

Every subcontract must contain a provision requiring payment of prevailing wage pursuant to the provisions of ORS 279C.800 through 279C.870. Contractor and all subcontractors must file or cause to be filed the certified statements with the BOLI, as provided in ORS 279C.845.

The bid must indicate whether the contractor is a resident contractor, as defined in ORS 279A.120.

RIGHT OF REJECTION: The City of Tualatin reserves the right to reject any bid not in compliance with all prescribed public procedures and requirements, and may reject for good cause any or all bids upon a finding that it is in the public interest to do so. Bids cannot be withdrawn within thirty days (30) after the Bid Closing.

WRITTEN ADDENDA: The City reserves the right to make changes to the Invitation to Bid and the Contract Documents by written addenda prior to the Bid Closing. Addenda shall be made available to all contractors who have joined the plan holders list on the City of Tualatin bid website, as provided in the Contract Documents. The City bears no responsibility for information posted or excluded by third-party document centers.

For additional information, contact Richard Contreras at (503) 691-3080, [rcontreras@tualatin.gov](mailto:rcontreras@tualatin.gov). For plan holders list information see the City of Tualatin bid website at <https://bids.tualatinoregon.gov>.

Dated on this 1<sup>st</sup> day of November, 2024.

CITY OF TUALATIN  
(County of Washington, State of Oregon)

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