



## **PUBLIC NOTICE REQUEST FOR QUALIFICATIONS**

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**CITY OF TUALATIN**  
**10699 SW HERMAN RD., TUALATIN, OR 97062 • (503) 691-3034**

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### **REQUEST FOR QUALIFICATIONS PROFESSIONAL SERVICES FOR THE 2023 QUALIFIED POOL LIST**

The City of Tualatin and the Tualatin Development Commission, the Urban Renewal Agency of the City of Tualatin (collectively, the “City”), is accepting Statements of Qualifications (“SOQs”) from prospective consultants interested in providing Professional Services on an as-needed basis to the City. The City intends to perform a selection process based on qualifications consistent with OAR 137-048-130(3) and 200, and establish a list of qualified Consultants, a Qualified Pool List (“QPL”), with whom the City may enter agreements for some or all of the Professional Services described in this Request for Qualifications (“RFQ”).

SOQs will be received until 2:00 pm PST, May 16, 2023, via email to Lindsey Hagerman at [lhagerman@tualatin.gov](mailto:lhagerman@tualatin.gov), Bryce Donovan at [bdonovan@tualatin.gov](mailto:bdonovan@tualatin.gov), and Richard Contreras at [rcontreras@tualatin.gov](mailto:rcontreras@tualatin.gov).

There are 21 categories of services listed in the RFQ; the City is not soliciting qualifications for services beyond those listed. A firm capable of providing services in multiple categories may be selected for multiple categories. The 2023 QPL will be valid through the end of the City’s 2026-27 fiscal year, ending June 30, 2027. Once established, the City intends to use the QPL for the majority of its routine annual consulting services needs.

No SOQ will be considered unless fully completed in a manner provided in the RFQ document. Any SOQ received after the closing time will not be accepted or considered.

RFQ documents may be downloaded from <https://bids.tualatinoregon.gov> or obtained in person at the City of Tualatin’s Administrative Office, located at 18880 SW Martinazzi Ave., Tualatin, OR 97062.

Pre-qualification is not required. All proposers are required to comply with the provisions of Oregon Revised Statutes and Local Contract Review Board (LCRB) Policy.

The City may reject any SOQ not in compliance with all prescribed public bidding procedures and requirements, and may reject for good cause any or all SOQs upon a finding of the City if it is in the public interest to do so.

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