



PUBLIC NOTICE REQUEST FOR PROPOSALS

CITY OF TUALATIN
18880 SW MARTINAZZI AVE. • TUALATIN, OR 97062 • (503) 691-3080

RFP Number 2023-07

REQUEST FOR PROPOSALS FOR DIVERSITY, EQUITY & INCLUSION CONSULTANT – COMMUNITY WORK

The City of Tualatin invites consultants to submit sealed proposals to provide guidance and support for the launch of the newly formed Tualatin Inclusion, Diversity, Equity, and Access Advisory Committee. The consultant will assist in implementing best practices, sharing insights from neighboring entities' experiences with equity, and shall enhance the committee's understanding of relevant concepts, approaches, and tools. Proposals will be received until 3:00 pm PST, October 4, 2023, via email to rcontreras@tualatin.gov.

An optional Pre-Proposal Meeting will be held virtually at 2:00 pm PST on September 25, 2023, to provide information and respond to questions about the project. Please refer to the solicitation documents for a link to the virtual meeting.

No proposal will be considered unless fully completed in a manner provided in the Request for Proposals ("RFP") packet. Any proposal received after the closing time will not be accepted or considered. RFP packets may be downloaded from <https://bids.tualatinoregon.gov> or obtained in person at the City of Tualatin's Administrative Office, located at 18880 SW Martinazzi Ave., Tualatin, OR 97062.

Proposers are required to certify non-discrimination in employment practices, and identify resident status as defined in ORS 279A.120. Pre-qualification of proposers is not required. All proposers are required to comply with the provisions of Oregon Revised Statutes and Local Contract Review Board (LCRB) Policy.

The City may reject any proposal not in compliance with all prescribed public bidding procedures and requirements, and may reject for good cause any or all proposals upon a finding of the City if it is in the public interest to do so.

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